

CHECK LIST FOR SANCTION OF BUILDING PLAN

1.	Application number (Unique number to be generated)	
2.	Applicant Name and Postal Address: Email ID and Mobile no.	
3.	Proposed site location, Plot No. and Industrial Area	
4.	Topographical Features (level, slope, rocky, gravelly, sandy etc.,)	
5.	Width of Existing Road /Street abutting the site in meters East : West : North : South:	
6.	Plot/Sital area in sq.m i) As per Possession Certificate ii) As per Lease Deed/Sale Deed iii) As per actual at site	
7.	Schedule of Site East : West : North : South:	

8.	Physical features:	Within the site	Surrounding the site
	(i) Existing well		
	(ii) Existing Tree		
	(iii) Electric Line – HT, LT		
	(iv) Nala/Water body		
	(v) Existing Buildings		
	(vi) Railway line near by		
	(vii) NH/SH/Other roads		
	(viii) Any other features – Natural Man made		
9.	Other Observation if any		
10.	Proposed use of Plot/Building		
11.	In case or Existing buildings copy of the sanction plan to be enclosed	Yes/No	
12.	Master Plan Details		
	a) Proposed Land use		
	b) Proposed road/Existing road or street widening details, if any – NH/SH/DR/Others		
	c) Road margin area reserved in sq.m		
	d) Building line		
13.	NOC details a) Fire Force Department b) Airport Authority of India c) KSPCB for buildings of built up area 2000 sq.m and above d) SEIAA/DFEE/MOEF		

14.	NOC from Railway Authority; if the property falls within 30m from the railway alignment (Right of way) boundary			
15.	Other Noc's (As applicable) NHAI, PWD, LAKE Development Authority Irrigation/Minor Irrigation, Department Forest etc			
16.	Sital Area considered for Sanction			
17.	Building Details	Existing	Proposed	Total
	a) Plinth Area of building			
	b) Ground Coverage			
	c) Permissible Ground Coverage			
	d) Total Built up area			
	e) FAR			
	f) Permissible FAR area			
	g) Height of the building			
18.	Whether the property abuts			
	a) Lake/Water Body	Yes/No		
	If yes, buffer left from the lake/Water Body boundary in metres			
	b) Drain/ Nala	Yes/No		
	If yes, buffer left from the Drain/ Nala in metres			
	c) Protected Monuments			
	i) Whether the property falls in the prohibited (100m from monument) area or regulated (200m from prohibited area) area of the notified monument	Yes/No		
	ii) If yes, NOC shall be obtained from the Competent Authority of the Archaeology Department concerned			
	d) Heritage Buildings /Precincts	Yes/No		

	If yes, Whether proposed building can be permitted or not (Regulations shall be verified)	
19.	Whether the site falls in C.R.Z area	Yes/No
	If yes, N.O.C submitted from the Coastal Regulation Authority	Yes/No
20.	Facilities provided for	
	a) Rain water harvesting	Yes/No
	b) Solar energy	Yes/No
	c) Solid waste collection and management	Yes/No
	d) Differently abled persons	Yes/No
	e) Tree planting	Yes/No

TECHNICAL CASE WORKER

Authorized officer

(D.O.)