

NOTIFICATION

Sub: Publication of Information under the provision of the Right to Information Act, 2005

Ref: Notification dated 15-06-2005 published in the extraordinary Gazette of India- issued by Ministry of Law And Justice.

In pursuance of the Notification relating to the Right to Information Act, 2005 dated 15.06.2005 and in terms of Section-4 of the said Act, the following information is hereby notified.

Particulars of the Constitution of KIADB, its Functions and Duties

The Karnataka Industrial Area Development Board [KIADB] is a statutory body established under Section-5 of The Karnataka Industrial Area Development Act, 1966, vide Order in No CI.67.GMY.66, dated June 20th 1966

I Scope of the functions of KIADB

KIADB with objective of securing the establishment of Industrial Area, promoting rapid and orderly establishment of Industries in the State of Karnataka and to provide infrastructural facilities and amenities, undertake the following principal activities:

1. Acquire lands for industrial activity at identified and notified/ publicized locations and form industrial Areas with all infrastructural facilities, wherever applicable, like
 - Roads, approach roads & internal roads with storm water drains
 - Power supply & street lightings
 - Water Supply [For Drinking & Industrial Purposes]
 - CETP/STP
2. Acquire lands in favour of Single Unit complexes and Government Organizations to facilitate Government projects
3. Maintain the infrastructural facilities during the contractual period

II Details of the Members of the Board of KIADB

1. Additional Chief Secretary to Government of Karnataka, Commerce and Industries Department, who is the Ex-officio Chairman of the Board.
2. Secretary to Government of Karnataka, Department of Finance,
3. Secretary to Government of Karnataka, Housing and Urban Development Department.
4. Commissioner for Industrial Development and Director of Industries and Commerce.
5. The Chairman, the Karnataka State Pollution Control Board.
6. The Managing Director, Karnataka State Industrial Investment and Development Corporation Limited.
7. The Managing Director, Karnataka State Small Industries Development Corporation.
8. The Managing Director, Karnataka State Finance Corporation.
9. The Chief Executive officer and Executive Member of the Board.
10. The Director of Town Planning.

III Location of the Head Office:

No.49, 4th & 5th Floor, East Wing, Khanija Bhavan, Race Course Road, Bengaluru- 560001

IV Location of the Zonal Offices

1. KIADB Zonal Office, 1st & 2nd Floor, Aravinda Bhavan, 14/3, N.T.Road, Bangalore-560 001.
2. KIADB Zonal Office, Metgahalli Industrial Area, K. R. S. Road, Near Vikrant Tyres, Mysore 570 016.
3. KIADB Zonal Office, Holenarsipur Road, Hassan.
4. KIADB Zonal Office, Baikampady Industrial Area, New Mangalore - 575 011.
5. Development Officer KIADB Zonal Office Plot No CA-1B karur Industrial Area P.B. Road Davanagere-577005.
6. KIADB Zonal Office, Lakkammanahalli Industrial Area, Poona-Bangalore Road, Dharwad 580 004.
7. KIADB Zonal Office, plot No. 7/B, B. K. Kangrali Industrial Area, Belgaum.
8. KIADB Zonal Office, Kapanoor Industrial Area, Humnabad Road, Gulbarga.
9. KIADB Zonal Office, CA Plot No.1, Mundaragi 1st Phase Indl.Area, Bengaluru- Bellary Road, Bellary
10. KIADB Zonal Office, 2nd Floor, Near SIT College Main Gate, BH Road, Tumkur-572103

Powers and Duties of the Officers and Employees of KIADB

I. Details of the Officers at Head Office and their Duties

Chief Executive Officer and Executive Member: The Chief Executive Officer and Executive Member is the disciplinary authority as well as the authority to implement the policies of the Board and the Government. The Chief Executive Officer Executive Member

- Initiates proposals for acquisition of land and development of the same for formation of Industrial Areas in consonance with the Industrial policy of the Government.
- Defines and Develops the organizational structure with specified authorities and responsibilities for the officers/employees
- Appoints management representative.

He is the **Chairman of the Allotment Committee** and Member of KIAD Board, State High Level Clearance Committee and State Level Single Window Clearance Committee

Chief Development Officer: The Chief Development Officer is the authority for the following;

- Responsible for development of Industrial Layout with the prior approval of the CEO & EM as resolved in Board Meeting.
- Responsible for issue of purchase orders/work orders with the prior approval of the CEO & EM.
- Processing of development plan, building plan for obtaining approval of the CEO & EM.

Special Deputy Commissioner: Is the Authority for supervision and monitoring the Special Land Acquisition officers who deal with the acquisition of land for formation of Industrial Areas and SUC's and also for all other matters pertaining to acquisition of land and passing of awards

General Manager :Is the Authority responsible for the following;

- Matters pertaining to Board Meeting such as convening the Board Meeting, Drawing Proceedings of Board Meeting
- Matters pertaining to the Schemes of State/Central Governments.
- Administration and Establishment

Special Land Acquisition Officers: Are the Authorities responsible for acquisition of land, framing of awards and disbursement of compensation as provided under the statute.

Secretary: Is the authority responsible for the following;

- Matters pertaining to allotment of lands in Industrial Areas of Bengaluru Urban & Rural Districts, Single Unit Complexes of Bengaluru Urban & Rural Districts and correspondence matters of Tumkur, Hassan, Mysore, Mandya, Chikkaballapura, Kolar, Dakshina Kannada, Udupi, Davanagere, Shimoga, Bijapur, Bagalkot, Chitradurga, Chamarajanagar, Kodagu, Koppala, Belgaum Districts :
- Review of activities of allotment.
- Process control during allotment,
- Implementation of policy decisions.

Controller of Finance: Is the Authority for

- monitoring the Boards Finance
- Over all supervision of receipt, cash book & payments.
- Preparation of Boards Accounts
- Demand and collection of balances in respect of lease of land.
- Income Tax matters.

Joint Director: Is the Authority for

- Matters pertaining to correspondence matters of allotment of lands in Industrial Areas and Single Unit Complexes of Dharwad, Gadag, Haveri, Gulbarga, Bidar, Bellary, Bijapur & Raichur Districts.
- Grievance Redressal Officer of the matters pertaining to allotment of land, in KIADB Head Office.
- Implementation of policy decisions.

Accounts Officer: Is the Authority for

- Overall supervision in respect of works Accounts, General Accounts and drawing and disbursal of salaries and other allowances.
- Overall supervision of Contributory Provident Fund Accounts and Benevolent Fund account of the employees of the Board.

Assistant Secretary (Acqn.): Processing acquisition matters as assigned by the Spl. Dy. Commissioner.

Assistant Secretary (V.H.Mahesh) : Is the Authority for

- Allotment matters pertaining to Industrial Areas in Attibelle, Bommasandra 1st to 4th Phases, Jigani 1st & 2nd Phases, Hoskote, Veerasandra , Dobaspet 1st & 2nd Phase, Doddaballapura Apparel Park 1st & 2nd Phases, and Single Unit Complex Cases in Bangalore Urban District.
- Allotment matters of SLSWCC/SHLCC cases of Hassan, Tumkur Zones.
- Appeals of Industries of the assigned district excluding Bangalore District.
- Legal matters pertaining to assigned Industrial Areas and Districts.
- Process control during allotment.

Assistant Secretary (D C Srinivas): Is the Authority for

- Allotment matters pertaining to Industrial Areas in Doddaballapura, Obhadenahalli, Harohalli 1st & 2nd Phase, Bidadi 1st & 2nd Phase and Single Unit Complexes of Bangalore Rural District.
- Allotment matters of SLSWCC/SHLCC cases of Mysore Zones.
- Appeals of Industries of the assigned districts excluding Bangalore District.
- Legal matters pertaining to assigned Industrial Areas and Districts.
- All Administration and Establishment matters.

Assistant Secretary (SG Ramachandra): Is the Authority for

- Allotment matters pertaining to Industrial Areas in Peenya 1st, 2nd, 3rd & 4th Phases, Whitefield, Doddanekkundi 1st & 2nd Phases, Dyavasandra.
- Allotment matters of SLSWCC/SHLCC cases of Kolar & Davanagere Zones.
- Appeals of Industries of the assigned districts excluding Bangalore District.
- Legal Matters pertaining to assigned Industrial Areas and Districts.

- Administration and Establishment matters.

Assistant Secretary (MS Srinivas): Is the Authority for

- Allotment matters pertaining to Industrial Areas in Bengaluru IT Park, Hardware Park, EPIP.
- Allotment matters pertaining to SLSWCC/SHLCC cases of Gulbarga, Dharwad, Belgaum, Bellary Zones.
- Appeals of Industries of the assigned districts excluding Bangalore District.
- Legal Matters pertaining to assigned Industrial Areas and Districts.

Assistant Secretary (V Susheela): Is the Authority for

- Allotment matters pertaining to Industrial Areas in Bengaluru Aerospace Park, Aerospace SEZ, Sompura 1st & 2nd Phases, Avverahalli, Bommasandra Jigani Link Road, Electronic City 2nd & 3rd Phases.
- Allotment matters pertaining to SLSWCC/SHLCC cases of Mangalore Zone.
- Appeals of Industries of the assigned districts excluding Bangalore District.
- Legal Matters pertaining to assigned Industrial Areas and Districts.

- **Assistant Secretary (AUDIT):** Is the Authority for Payment Audit in respect of the Allotments throughout State and Inspection of Accounts of Zonal Offices and assist COF/AO in preparation of Board accounts.

Development Officer & Executive Engineer-I, Bangalore : Is the authority responsible for the following;

- Control of inspection, measuring and test equipment in respect of the assigned Industrial Areas.
- Responsible for developed land during contract period for the assigned Industrial Areas in Bengaluru Urban and Rural Districts such as Peenya 1st to 4th Phases, Kumbalgodu, Dobaspet 1st & 2nd Phases, Sompura 1st & 2nd Phases, Avverahalli Industrial Areas, and Industrial Areas in Ramanagaram Districts such as Harohalli 1st & 2nd Phases, Bidadi 1st Phase, 2nd Phase and Bidadi 2nd Phase 2nd Sector.

Deputy Development Officer: Is the authority responsible for the assigned Industrial Areas by the Development Officer & Executive Engineer-I, Bangalore

Development Officer & Executive Engineer-II, Bangalore:Is the authority responsible for the following;

- Control of inspection, measuring and test equipment in respect of the assigned Industrial Areas.
- Responsible for developed land during contract period in respect of the Assigned Industrial Areas in Jigani 1st & 2nd Phases, Bommasandra 1st, 2nd, 3rd & 4th Phases, Attibelle, Bommasandra Jigani Link Road, Electronic City 2nd & 3rd Phases, EPIP, Dyavasandra, Doddenukkundi 1st & 2nd Phases in Bengaluru District and Industrial Areas in Kolar and Chikkaballapura Districts.

Assistant Secretary : Is the authority responsible for the assigned Industrial Areas by the Development Officer & Executive Engineer-II, Bangalore

Deputy Development Officer: Is the authority responsible for the assigned Industrial Areas by the Development Officer & Executive Engineer-II, Bangalore

Development Officer & Executive Engineer-III, Bangalore: Is the authority responsible for the following;

- Control of inspection, measuring and test equipment in respect of the assigned Industrial Areas.
- Responsible for developed land during contract period in respect of the assigned Industrial Areas in Doddaballapura, Doddaballapura Apparel Park 1st & 2nd Phases, Bengaluru IT Park, Hardware Park, Aerospace Park and Aersopace SEZ.

Deputy Development Officer: Is the authority responsible for the assigned Industrial Areas by the Development Officer & Executive Engineer-III, Bangalore

Technical Assistant: To assist the CDO & CE, KIADB in discharging the duties.

Assistant Engineer –: Is the authority responsible for the following

- For product identification and tractability.
- Process control
- Incoming in process and final inspection.
- Handling, storage, preservation and delivery of products.
- Servicing and maintenance works

II. Details of the Officers at the Zonal Offices and their Duties

Mysore Zonal Office:

Jurisdiction: **Mysore, Mandya, Chamarajanagar and Madikeri Districts.**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental works in the Indl.Areas.

Assistant Secretary: In charge of allotment of plots in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Hassan Zonal Office:

Jurisdiction: **Hassan, Chikamagalur, Udupi & Dakshina Kannada Districts**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental works in the Indl.Areas.

Assistant Secretary: In charge of allotment of plots in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Mangalore Zonal Office

Jurisdiction: **Mangalore and Udupi Districts.**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental works in the Indl.Areas.

Assistant Secretary: In charge of Allotment of plots in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Davangere Zonal Office:

Jurisdiction:**Davanagere, Bellary, Shimoga.**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental works in the Indl.Areas.

Assistant Secretary: In charge of allotment of plots in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Dharwad Zonal Office

Jurisdiction: **Dharwad, Gagag, Haveri & Uttara Kannada Districts**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental works in the Indl.Areas.

Assistant Secretary: In charge of allotment of plots in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Belgaum Zonal Office:

Jurisdiction: **Belgaum, Bagalkot & Bijapura Districts**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental matters, allotment of plots in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Gulbarga Zonal Office

Jurisdiction: **Gulbarga, Bidar Districts & Koppal Districts.**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental matters, allotment of plots in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Tumkur Zonal Office:

Jurisdiction: **Tumkur & Chitradurga Districts**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental matters, allotment of plots in the Industrial Areas and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

Bellary Zonal Office:

Jurisdiction: **Bellary & Raichur Districts**

Development Officer: Is the head of the Zonal Office and Officer in charge of all infrastructure and developmental matters, allotment of Sites in the Industrial Area and Administrative Matters pertaining to the Zone

Deputy Development Officer: Assistance to Development Officer in the matters of Allotment and Execution of the work

A. ALLOTMENT OF LAND

(a) Procedure for filing application for allotment of land

After approval of the proposed project by the competent Committee/Authority, prescribed application for allotment of land is to be filed at the Head Office of KIADB at Bengaluru (in case of allotment of land in Bengaluru Urban, Bengaluru Rural and Ramanagaram Districts or at concerned Zonal Offices depending on the location of the Industrial area. Prescribed application forms may be obtained on payment of Rs. 250/- from the KIADB Head Office / KIADB Zonal Offices / District Industries Centres.

The application forms for allotment of land is to be submitted along with the following enclosures in duplicate.

- Detailed project report.
- Details of constitution of the proposed unit.
- Provisional Registration Certificate issued by Department of Industries & Commerce.
- Plan showing the proposed utilization of land.
- Earnest Money Deposit of Rs.500/- per acre or any part thereof subject to a maximum of Rs.10,000/-
- Approvals from statutory bodies/authorities such as SHLCC/SLSWCC/DLSWCC wherever applicable.
- 30% cost of the land in respect of Industrial Areas in Bengaluru Urban & Rural Districts, Ramanagaram, Kolar, Tumkur, Mysore, Hassan, Dharwad and Dakshina Kannada Districts.
- 20% cost of the land in respect of Industrial Areas in all other Districts.

District Level Single Window Clearance Committee chaired by the Deputy Commissioner of the concerned District	To examine and consider the proposals received from MSME entrepreneurs relating to industrial projects to be set up in the respective Districts with the investment upto Rs.15.00 crores.
State Level Single Window Clearance Committee (SLSWCC) chaired by the Hon'ble Minister for Medium & Large Scale Industries, Government of Karnataka	To examine and consider the proposals received from the entrepreneurs relating to the industrial and other projects to be set up in the State with an investment of more than Rs.15.00 crores and less than Rs.500.00 crores.
State High Level Clearance Committee (SHLCC) chaired by Hon'ble Chief Minister, Government of Karnataka	To examine and consider the proposals received from the entrepreneur relating to the industrial and other projects to be set up in the State, with an investment of above Rs.500.00 crores.

(b) Procedure for allotment of land

- On filing prescribed application form along with the relevant documents and 30%/20% tentative cost of land, the plot will be allotted for the cases cleared in SHLCC/SLSWCC, and the respective Development Officers & Executive Engineers in KIADB Zonal Offices assign plots for the cases cleared in DLSWCC. Subsequently, land will be allotted on lease basis fixing the lease period of 99 years.
- Allottees are required to remit balance tentative cost of land within 180 days from the date of allotment.
- After payment of 100% tentative cost of land, confirmatory letter of allotment, and possession certificate of the plot will be issued.
- Lease agreement is to be executed within 30 days from the date of receipt of Possession Certificate.
- Mode of payment of land cost :-

1 Industrial Areas in Bengaluru Urban, Rural Districts, Ramanagaram, Kolar, Tumkur, Mysore, Hassan and Dharwad	a) 30% cost of the land with application b) 70% cost of the land to be paid within 90 days from the date of issue of allotment letter.
2. Industrial areas located in other Districts	a) 20% cost of the land with application b) 80% cost of the land to be paid within 90 days from the date of issue of allotment letter.

PROCEDURE FOR ACQUISITION OF LANDS FOR SINGLE UNIT COMPLEX (SUC)

- Identification of the lands by the promoters for their proposed projects in tune with Govt., guidelines.
- Approval of the projects by the Competent Authority - State High Level Clearance Committee(SHLCC)/State Level Single Window Clearance Committee (SLSWCC)
- Filing the application to KIADB along with the required documents and also the details of the lands.
- Promoters to obtain consent from the land owners/farmers before initiating the acquisition proceedings as decided by the SHLCC/ SLSWCC.
- Promoters to execute an agreement paper worth of Rs.200/- with KIADB regarding acquisition of land.
- Promoters to deposit 40% of the tentative land cost along with the applicable Board Service Charges before submission of draft preliminary notifications to the Govt.
- Publication of Preliminary Notifications under Sec.1(3), 3(1) and 28(1) of the KIAD Act, 1966 in the Karnataka Gazette.
- Issue of notices to the land owners by the SLAO under Sec.28(2) of the Act for filing the objections, if any, within 30 days from the date of serving of the notices.
- Hearing of the objections and passing the orders under sec. 28(3) by the Special Land Acquisition Officers.

Joint Measurement of the lands and preparation of the draft final notification under Sec.28(4) of the KIAD Act, 1966.
- Promoters to deposit balance 60% of the tentative land cost before submission of draft final notification to the Govt.
- After publication of the final notification, land vests with the Govt. free from all encumbrances under Sec. 28(5) of the Act.
- Issue of notices to the erstwhile land owners under sec. 28(6) of the Act, to surrender / deliver the possession of lands within 30 days from the date of serving the notices.
- If any person refuses or fails to comply with an order made under sub-section(5), the State Government or any Officer authorized by the State Government in this behalf may take possession of the land and may for that purpose use such force as may be necessary.
- Transfer of lands to the KIADB under Sec. 28(8)of the Act.
- Payment of compensation to the erstwhile land owners.

- Price Advisory Committee will be conducted U/s.29(2) of the Act. If the acquired extent is more than 30 acres the concerned Deputy Commissioners will conduct the PAC vide G.O No.400 SPQ 2011 Dt.,26-11-2012, and if, the acquired extent is below 30 acres PAC will be conducted by the Special Deputy Commissioner, KIADB.
- Compensation for the malkies and structures existing on the lands acquired will be paid as per the valuation report by the concerned departments.
- Promoters to remit the difference in cost of land, value of malkies & structures together with the applicable board service charges.
- Issue of allotment letter, possession certificate and execution of lease deed for 99 years.
- Promoters to implement the project within 36 months from the date of taking the possession of land for medium and large industries and 60 months for mega and super mega industries.

BOARD SERVICE CHARGES FOR ACQUISITION OF LAND IN FAVOUR OF SINGLE UNIT COMPLEXES

Sl. No.	Purpose of Acquisition	Zone I,II (As per Industrial Policy)	Zone III & IV (As per Industrial Policy)
1.	Acquisition of land in favour of Govt. Departments and State Govt. Undertakings	7.5%	7.5%
2.	Acquisition of lands in favour of Govt. Of India Undertakings	10%	10%
3.	Common Effluent Treatment +Plants & Solid Waste Disposal Projects, Sewerage Treatment Plants, Drinking Water Supply Scheme/Schemes/Projects	5%	5%
4.	FKCCI, BCCI,CII, FICCI, KASSIA, Laghu Udyog Bharthi etc.,.	7.5%	7.5%
5.	All other projects other than at Sl. Nos. 1 to 4 above.	10%	12%

Special Deputy Commissioner : Is the authority for supervision and monitoring the Special Land Acquisition Officers who deal with the acquisition of land for formation of Industrial Area and SUC's and also for all other matters pertaining to acquisition of land and passing of awards. Authority for rate fixation up to 30 acres of land for Industrial Area's and SUC's. Release of compensation funds to Special Land

ISSUING AUTHORITY

For issue of Allotment Letter	<ol style="list-style-type: none">1. Projects cleared by SHLCC & SLSWCC with the approval CEO&EM, the Secretary and Joint Director issues the allotment letter2. Projects cleared by DLSWCC, the concerned Assistant Secretaries of the Zonal Office issues the allotment letter. <p>Time limit fixed for issue of allotment letter :- 15 working days</p>
For issue of Confirmatory Letter	<ol style="list-style-type: none">1. Projects cleared by SHLCC & SLSWCC, the Secretary and Joint Director issues the confirmatory letter2. Projects cleared by DLSWCC, the concerned Assistant Secretaries of the Zonal Office issues the allotment letter.3. Documents to be submitted : To confirm the 100% payment made – KIADB Receipt. <p>Time limit fixed for issue of Confirmatory Letter :- 7 working days</p>
For issue of Possession Certificate	<p>Development Officer & Executive Engineer of the concerned Zonal Office. Copy of the Confirmatory Letter be submitted. Time limit fixed for issue of Possession Certificate :- 10 working days</p>
Execution of Lease Deed	<p>Projects pertaining to Bangalore Urban & Rural, Assistant Secretaries in the Head Office execute the Lease Deed and in Zonal Offices, concerned Assistant Secretaries execute the Lease Deed.</p> <p>Time limit fixed for execution of Lease Deed :- 7 working days</p>
Building Plan Approval	<p>Up to 3.00 acres, concerned Development Officers of the Zonal Office and above 3.00 acres the Chief Engineer & Chief Development Officer. Documents to be submitted :</p> <ol style="list-style-type: none">1) Copy of the Possession Certificate,2) Lease Deed3) 5 copies of Building Plan <p>Time limit fixed for approval of Building Plan :- 10 working days</p>

Instructions issued to Officers/ Employees for discharge of Functions

ISSUE OF ALLOTMENT LETTER AND POSSESSION CERTIFICATE

1. Scope: Covers Allotment Letter and Receipt Cum-Intimation Letter for taking Possession of Plot
3. Instructions:
 1. Receive files along with instructions from Assistant Secretary.
 2. Prepare Allotment Letter in prescribed format and get it approved by Assistant Secretary/ Secretary.
 3. Send Allotment Letter to Entrepreneur.
 4. After fulfillment of terms & conditions in allotment letter and on receipt of payment forward the tile to Computer Cell for issuing Receipt-cum-Intimation Letter to AE/JE to handover possession of plot.
 5. Receive copy of Possession Certificate

PREPARATION OF AGREEMENTS

1. Scope: Preparation of LEASE CUM SALE AGREEMENTS
3. Instructions:
 1. Get instructions from Secretary/JD
 2. Prepare Agreement in format and obtain the approval of Secretary/JD
 3. Get Agreement copy signed by Asst. Secy. and hand over the signed copies to the Allottee with instructions for registration and returning of Original copy.
 4. Receive the original copy of lease Agreement and preserve in Safe Custody

RECEIPT AND ISSUE OF MATERIALS TO S. C. AT SITE

1. Scope:
 - i. Materials Procured for Issue to Sub Contractor.
 - ii. Development of Infrastructural Works

2. Responsibility: Site Officer AE/JE

3. Instructions: 1. Identification of material at site
 2. Receive Inspection
 3. In Process- Inspection
 4. Final Inspection
 5. Ensure Traceability against work order
 6. Records of Traceability
 7. Records of Inspection.
 8. Records of Supply order & work order.

ISSUE OF STATIONERY ITEMS

1. Scope: Stationery Printing and other services

2. Responsibility: Asst. Secretary (ADMN)

3. Instructions: 1. ASSESSMENT OF REQUIREMENT
 - ◆ Depending on the previous consumption and considering other factors including budgetary allocation, requirements are listed in the register
 - ◆ Approval for procurement is obtained from Competent Authority.

2. PLACEMENT ORDERS
 - ◆ Enquiries are sent to various contractor/ Agencies as per approved list.
 - ◆ Quotations received are scrutinized and suitable sub contractor /agencies selected for supplying items and purchase order are placed on the selected sub contractors.

3. RECEIPT OF SUPPLIES
 - ◆ Items received are checked against requirements indicated in the purchase order.
 - ◆ Items conforming to the requirements are taken to stock and entered in the stock register.
 - ◆ Items not conforming are returned to the Sub Contractors for replacement.

4. ISSUE OF MATERIALS (STATIONER AND STORES)
 - ◆ Issues are made against indents duly approved and received from users.
 - ◆ Stock Register is updated by entering the issues and indicating the stock balance.

RECORDS:

- ◆ Purchase Indents
- ◆ Purchase Order
- ◆ Materials received note
- ◆ Stock Registers
- ◆ Issue Indents

Rules and Regulations adopted by the Board

1. Karnataka Civil Service Rules/Karnataka Financial Code/KIADB Service Regulations are adapted by KIADB for the services rules pertaining to service conditions
2. Work Instructions issued by KIADB to its Officers for discharge of different duties
3. PWD codes and manuals for works execution.

Statement of the Category of Files held by KIADB:

1. Allotment Files from the date of Allotment
2. Service Record of its Officers/ Employees
3. Lease Agreements files
4. Accounts files – Bills/ Files/ Registers
5. Acquisition Files
6. Tender Files
7. Secretariat Files
8. Board Agenda & Minutes of the proceedings of the Board

Particulars of the Arrangement for Consultation/ representation by Public

Prescribed Visiting Hours for Public/ Allottees to meet/ interact with the Officers between 3-00 to 5-00 PM in the Head Office/ Zonal Offices

Details of the Committees that assist and advice KIADB:

State Level Single Window Clearance Committee in respect of projects with investments of Rs.500 Crores and below

High Level Clearance Committee in respect of projects with investments of more than Rs.500 Crores

Budgetary details

As per the Annual report published by KIADB

Details of the Subsidies/ Concessions granted to the Members of Scheduled Caste and Scheduled Tribe

Details of the Government Notification:

- 1) Government Order in No 18/CSE/1994 dated March 31st 1994
 - a. An extent of 2 acres is allotted to SC/ST Entrepreneurs in terms of this GO
- 2) Government Order in No CI 305/CSE/2004 dated June 7th 2005
- 3) Further, the applicants belonging to SC/ST category entrepreneurs are eligible for rebate announced by the State Government in the new Industrial Policy 2014-2019 as below:

Hyderabad Karnataka Area

1	Zone 1	40% Rebate Upto Rs.25.00 lakhs
2	Zone 2	40% Rebate Upto Rs.25.00 lakhs

Other than Hyderabad-Karnataka Areas

1	Zone 1 & 2	40% Rebate Upto Rs.15.00 lakhs
2	Zone 3	30% Rebate Upto Rs.25.00 lakhs
3	Zone 4	25% Rebate Upto Rs.35.00 lakhs

Website: www.kiadb.in

e-mail: ceoemkiadb@gmail.com

RIGHT TO INFORMATION ACT, 2005

FORMAT FOR SEEKING INFORMATION

Fee: Rs. _____ per page

1.Full name of the applicant (in capital letters)	
2.Postal Address	
3.Details of documents required	
4.Year to which the document pertains	
5.Purpose for which the information is required and how the applicant is interested in obtaining the information	

Receipt No.:

Place:

Signature of the Applicant

Date:

(PS: Defective and incomplete applications are liable to be returned.)

List of Appellate Authorities and Public Information Officers

**PARTICULARS OF APPELLATE AUTHORITIES IN KIADB
ALLOTMENT, ACCOUNTS & ENGINEERING DIVISION**

Sl.No.	Name of the Appellate Authority(Sriyuths)	Jurisdiction	Address
1	Sri.N.Jayaram, IAS Chief Executive Officer & Executive Member	In respect of all 1 st Appeals against PIO's of Engineering, Administration, Accounts & Finance Section, KIADB Head Office & Zonal Offices	KIADB Head Office, 4 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.
2.	B.Mahesh, KAS Secretary-1	1) All matters pertaining to allotment of land in Hitech, Defence & Aerospace Industrial Park and Housing Area at Devanahalli, Doddaballapura, Apparel Park I & II Phases and Obdenahalli Indl. Areas at Doddaballapur a. 2) All matters pertaining to allotment of land in respect of Single Unit complexes (SUC) in Bengaluru Urban and Rural Districts 3) All matters pertaining to allotment of land coming under the jurisdiction of Tumakuru, Hassan and Mangalore Zonal Offices.	KIADB Head Office, 4 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.

3.	C.V.Srinivas ,Secretary-2	<p>1) All matters pertaining to allotment of land in Peenya I to IV Phases, Kumbalagudu I & II Phases, Bidadi I & II Phases, Harohalli I, II & III Phase Indl. Areas, Dobaspet I & II Phases, Sompura I & II Stages (Dobaspet III Phase), Averahalli (Dobaspet IV Phase), Industrial Areas.</p> <p>2) All matters pertaining to allotment of land in the</p>	<p>KIADB Head Office, 4th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383</p>
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		Industrial Areas coming under the jurisdiction of Mysore, Davanagere, and Ballary Zonal Offices. 3) All matters pertaining to allotment of land in respect of Single Unit Complexes coming under his jurisdiction.	
2	C T Muddukumar Secretary	1) All matters pertaining to allotment of land in Electronic City II & III Phases, Bommasandra I to IV Phases, Bommasandra-Jigani Link Road, Jigani I & II Phases, Veerasandra, Attibele, Doddanekundi I & II Phases, Dyavasandra I & II Phases, Kadugodi, Sadaramangala, EPIP & EOIZ, Hoskote Indl. Areas and Indl. Areas in Kolar & Chikkaballapura Districts. 2) All matters pertaining to allotment of land in the Industrial Areas coming under the jurisdiction of Davanagere, Belagavi Dharwad, and Kalaburagi Zonal Offices . 3) All matters pertaining to allotment of land in respect of Single Unit Complexes coming under his jurisdiction.	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.
3	Assistant Commissioner	In respect of all 1 st Appeals against PIO's of Land Acquisition Section, KIADB Head Office & Zonal Offices	KIADB Head Office, 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.

**PARTICULARS OF PUBLIC INFORMATION OFFICERS IN KIADB
ALLOTMENT, ACCOUNTS & ENGINEERING DIVISION**

Sl.No.	Name of the PIO(Sriyuths)	Jurisdiction	Address
1	H.B.Mosalagi Controller of Finance	In respect of all matters pertaining to Accounts & Finance of KIADB Head Office	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.
2	V Susheela Asst. Secretary,	In respect of all matters pertaining to allotment of land in Sompura 1 st & 2 nd Phase, Dobaspet 4 th Phase (Avverahalli), B'lore, Aerospace Park & Aerospace SEZ, Bommasandra Jigani Link Road, Kumalagodu IA, Electronic City 2 nd & 3 rd Phase Indl. Areas and Allotment matters in respect of BMICP I A's.	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.
3	M.S.Srinivas Asst. Secretary	In respect of all matters pertaining to allotment of land in EPIP 1 st & 2 nd Phase, IT Park, Hardware Park Indl. Areas, Bengaluru District .	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.
4	V.H. Mahesh, Asst. Secretary	In respect of all matters pertaining to allotment of land in Doddaballapura Apparel Park, Bommasandra 1 st , 2 nd , 3 rd & 4 th Phase, Dobaspet 1 st & 2 nd Phase Indl.Areas, Jigani 1 st & 2 nd Phase, Attibele, Hoskote & Kumbalgudu Indl.Area, Bengaluru District, Bengaluru Urban District SUC,	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080- 22265383.

Sl.No.	Name of the PIO(Sriyuths)	Jurisdiction	Address
5	D.C.Srnivas, Asst. Secretary	In respect of all matters pertaining to allotment of land in Doddaballapura 3 rd Phase Indl.Areas, Bengaluru District Obdenahalli, Bidadi 2 nd Phase, Bidadi 2 nd Phase 2 nd Sector, Harohalli 1 st 2 nd & 3 rd Phase Indl.Areas, Ramanganara District, Bengaluru Rural District SUC & Ramanagaram District SUC, And all administration matters.	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.
6	K P Vijaykumar, Assistant Secretary	In respect of all matters pertaining to allotment of land in Dyavasandra, Doddanakundi 1 st & 2 nd Phase, Peenya 1 st , 2 nd ,3 rd & 4 th Phase Indl. Area, B'lore Dist	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383.
7	K.Syed Shafiqur Rehman, Technical Assistant.	Matters pertaining to Engineering Section – Infrastructure.	KIADB Head Office, 4 th & 5 th Floor, Khanija Bhavan, East Wing, Race Course Road, B'lore. Ph. No.080-22265383

Sl.No.	Name of the PIO(Sriyuths)	Jurisdiction	Address
8	Syed Iftekar Ahmed, Development Officer-1 & Executive Engineer, KIADB ZO, Bangalore	Matters pertaining to Engineering in respect of Industrial Areas in Peenya, Kumbalagudu, Dobaspet 1 st & 2 nd Phases, Sompura 1 st & 2 nd Stages, Avverahalli (Dobaspet 4 th Phase), Bidadi and Harohalli. Single Unit Complexes	KIADB ZO, # 14/3. 1 st Floor, Maharshi Aravinda Bhavan, NT Road, Bangalore-1 Phone : 080- 22117372
9	V.Jagannath, Development Officer - 2 & Executive Engineer, KIADB ZO, Bangalore.	Matters pertaining to Engineering & Allotment Sections in respect of Industrial Areas in Bommasandra 1 st , 2 nd , 3 rd & 4 th Phases, Bommasandra Jigani Link Road, Jigani 1 st & 2 nd Phases, Electronic City 2 nd Phase, Doddanekundi, Dyavasandra, EPIP Whitefield & Hoskote; Single Unit Complexes of Bengaluru Urban District and Hoskote Taluk, Bengaluru Rural District ; Industrial Areas and Single Unit Complexes	KIADB ZO, # 14/3. 2nd Floor, Maharshi Aravinda Bhavan, NT Road, Bangalore-1 Phone : 080- 22485068

Sl.No.	Name of the PIO(Sriyuths)	Jurisdiction	Address
10	M.Rama, Development Officer- 3 & Executive Engineer, KIADB ZO, Bangalore.	Matters pertaining to Engineering in respect of Industrial Areas in Doddaballapura, Doddaballapura Apparel Park I & II Phases, Obhadenahalli, Bengaluru IT Park, Bengaluru Hardware Park Area, Bengaluru Aerospace Park and Aersopace SEZ. Single Unit Complexes of Devanahalli Taluk, Bengaluru Rural District.	KIADB ZO, # 14/3, 1 st Floor, Maharshi Aravinda Bhavan, NT Road, Bangalore-1 Phone : 0816- 2282282
11	K.C.Shivakumar Development Officer & Executive Engineer	Matters pertaining to Engineering & Allotment Sections in respect of Industrial Areas & Single Unit Complexes of Mysore, Mandya, Kodagu and Chamaraja-nagar District.	KIADB ZO, Metagalli Indl. Area, KRS Road, Near Vikrant Tyres, Mysore – 570016 Phone : 0821- 2581802
12	Kumar.K Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Hassan, Chickmagalur, Districts.	KIADB ZO, Industrial Growth Centre, Holenarasipur Road, Hassan Phone : 0817- 2243390
13	T.H.Prakash, Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Dakshina Kannada & Udupi Districts.	KIADB ZO, Baikampady Indl.Area, New Mangalore– 575011 Phone: 08242408160

Sl.No.	Name of the PIO(Sriyuths)	Jurisdiction	Address
14	C.V.Srinivas, Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Davanagere, Shimoga Districts.	KIADB ZO, Davanagere Indl. Area. Lokikere Road, Davanagere – 5 Phone : 08192-262786
15	M.P.Jaishankar, Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Bellary,Raichur & Koppal Districts.	KIADB ZO, Plot No.CA1, Opp.KEB Substation, Bangalore Road, Bellary Phone:0839-2251519
16	S.M.Pawar, Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Dharwad, Haveri, Gadag and Uttara Kannada Districts.	KIADB ZO, Poona-Bangalore Road, Lakkammanahalli I.A. Dharwad – 580 004 Phone : 08362467323
17	L.K.Prakash Kumar, Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Belgaum, Bijapur and Bagalkot Districts.	KIADB ZO, Plot No.7/B, B.K. Kangrali Indl. Area, Belgaum – 590 010. Phone : 08312475963
18	Ashok Chowka Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Gulburga, Bidar and Yadgir Districts.	KIADB ZO, Kapnoor IA, Humnabad Road, Gulburga- 585 102 Phone : 08472257557
19	Sreedharan Development Officer & Executive Engineer	Matters pertaining to Engineering and Allotment Sections in respect of Industrial Areas of Tumkur & Chitradurga Districts.	KIADB ZO, Plot No.92,Near KIADB RIM Hospital, Shira Gate Post, Old N.H-4, Tumkur-572106 Phone: 08162282282

CONTACT ADDRESSES & TELEPHONE NOS. OF KIADB ZONAL OFFICES

<p>Development Officer-I, KIADB Zonal Office, Maharshi Aravinda Bhavan, II Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph.080-22117372</p>	<p>Development Officer-II, KIADB Zonal Office, Maharshi Aravinda Bhavan, II Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph.080-22485068</p>
<p>Development Officer-III, KIADB Zonal Office, Maharshi Aravinda Bhavan, I Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph.080-22223058</p>	<p>Development Officer, KIADB. Zonal Office, 2nd Floor, Near SIT College Main Gate, B.H.Road, Tumkur-572103 Ph: 0816-2282282</p>
<p>Development Officer, K.I.A.D.B. Zonal Office, Kapanoor Industrial Area, Humnabad Road, Gulburga – 585 102. Ph.08472-258048</p>	<p>Development Officer, K.I.A.D.B. Zonal Office, Baikampady Industrial Area, New Mangalore – 575 011. Ph.0824-2407779</p>
<p>Development Officer, KIADB Zonal Office, Holenarasipur Road, Hassan Ph.08172-243110</p>	<p>Development Officer, KIADB Zonal Office, Karur Industrial Area, Pune-Bangalore Road, Davanagere – 577055 Ph.08192262788</p>
<p>Development Officer, K.I.A.D.B. Zonal Office, Plot No. 7/B, B.K. Kangrali I.A. Belgaum. Ph.0831-2475963</p>	<p>Development Officer, K.I.A.D.B. Zonal Office, Plot No. 33-A, Lakkammanahalli I.A. Pune - Bangalore Road, Dharwad- 580 004. Ph.0836-2468697</p>
<p>Development Officer, KIADB, Zonal Office, CA Plot No.1, Mundaragi I.A. I Phase, Bangalore-Bellary Road, Bellary. Ph No. 0839-2251518</p>	<p>Development Officer, KIADB, Zonal Office, Metagalli Indl. Area, K.R.S Road, Near Vikranth Tyres, Mysore-570016, Ph No. 0821-2582014</p>
<p>The Dy. Development Officer, K.I.A.D.B. Zonal Office, Plot No.16/A, Kolhar Indl. Area, Bidar - Humanabad Road, Bidar Ph.08482-232048</p>	<p>The Dy. Development Officer, K.I.A.D.B. Zonal Office, Auto Complex, Sagar Road, Auto Complex Industrial Area, Shimoga, Ph.</p>
<p>The Deputy Development Officer, KIADB, Zonal Office, Plot No.109, Agro Tech Park, Road No.6, Navanagar, Bagalkot,</p>	<p>Special Land Acquisition Officer, K.I.A.D.B. Zonal Office, 2nd Floor, Near SIT College Main Gate, B.H.Road, Tumkur-572103</p>

	Ph: 08162-280045
Special Land Acquisition Officer-I, KIADB, Zonal Office, Maharshi Aravinda Bhavan, 1 nd Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph.080-22223195	Special Land Acquisition Officer-II, KIADB, Zonal Office, R.P.Building, 2 nd Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph.080-22215383
Special Land Acquisition Officer (Metro), KIADB, Zonal Office, R.P.Building, 1 st Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph.080-22215383	Special Land Acquisition Officer, KIADB, Zonal Office, Metagalli Indl. Area, K.R.S Road, Near Vikranth Tyres, Mysore-570016, Ph No. 0821-2582081
Special Land Acquisition Officer, KIADB, Zonal Office, Baikampady Indl. Area, New Mangalore-575011 Ph No. 0824-2408160	Special Land Acquisition Officer, KIADB, Zonal Office, Plot No. 33-A, Lakkammanahalli I.A. Pune-Bangalore Road, Dharwad- 580 004, Ph.0836-2462953
Special Land Acquisition Officer, K.I.A.D.B. Zonal Office, Kapanoor Industrial Area, Humnabad Road, Gulburga – 585 102. Ph.08472-258048	Special Land Acquisition Officer, K.I.A.D.B. Zonal Office, Karur Industrial Area, Pune-Bangalore Road, Davanagere – 577055 Ph.0819-2260802
Special Land Acquisition Officer-I, (BMICP), KIADB, Zonal Office, Maharshi Aravinda Bhavan, 1 nd Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph: 080-22286844	Special Land Acquisition Officer-II, (BMICP), KIADB, Zonal Office, R.P.Building, 2 nd Floor, 14/3, Nrupathunga Road, Bengaluru -560 001. Ph: 080-222063492

REVISED SCALES OF PAY GRANTED BY GOVERNMENT VIDE ORDER NO.
FD 7 SRP 2012 BANGALORE, DATED 21ST APRIL 2012

Sl. No.	Name of the post	Existing pay scales (Rs)	Revised pay scales (Rs.)
1.	Chief Development Officer & Chief Engineer	24450-600-26250-675-30300-750-31800/-	48900-1200-52500-1350-60600-1500-63600/-
2.	Senior Scale as personal to the present incumbent of the post of General Manager [Projects & Operations]	20025-525-22650-600-26250-675-28275/-	48900-1200-52500-1350-60600-1500-63600/-
3.	Addl. Chief Development Officer & Suptd. Engineer	20025-525-22650-600-26250-675-28275/-	40050-1050-45300-1200-52500-1350-56550/-
4.	Secretary	18150-450-19500-525-22650-600-26250-675-26925/-	36300-900-39000-1050-45300-1200-52500-1350-53850/-
5.	Senior Scale as personal to the present incumbent of the post of Assistant Secretary (A & MIS)	18150-450-19500-525-22650-600-26250-675-26925/-	36300-900-39000-1050-45300-1200-52500-1350-53850/-
6.	Development Officer & EE	18150-450-19500-525-22650-600-26250-675-26925/-	36300-900-39000-1050-45300-1200-52500-1350-53850/-
7.	Asst. Secretary/ Law Officer/ Sr. Superintendent/ Manager (Internal Audit)/ Asst. Accounts Officer	14050-350-14400-400-16800-450-19500-525-22650-600-25050/-	28100-700-28800-800-33600-900-39000-1050-45300-1200-50100/-

Sl. No.	Name of the post	Existing pay scales (Rs.)	Revised pay scales (Rs.)
8.	Dy. Development Officer & AEE / AEE (Elec.)	14050-350-14400-400-16800-450-19500-525-22650-600-25050/-	28100-700-28800-800-33600-900-39000-1050-45300-1200-50100/-
9.	Asst. Engineers/ Superintendents	11400-300-12300-350-14400-400-16800-450-19500-525-21600/-	22800-600-24600-700-28800-800-33600-900-39000-1050-43200/-
10.	Sr. Assistants/ PA to CEO&EM	10000-250-10500-300-12300-350-14400-400-16800-450-18150/-	20000-500-21000-600-24600-700-28800-800-33600-900-36300/-
11.	Junior Engineers	8825-225-9500-250-10500-300-12300-350-14400-400-16000/-	17650-450-19000-500-21000-600-24600-700-28800-800-32000/-
12.	Draughtsman	8825-225-9500-250-10500-300-12300-350-14400-400-16000/-	17650-450-19000-500-21000-600-24600-700-28800-800-32000/-
13.	Assistants/ Stenographers	8000-200-8600-225-9500-250-10500-300-12300-350-14400-400-14800/-	16000-400-17200-450-19000-500-21000-600-24600-700-28800-800-29600/-
14.	Senior Drivers	7275-175-7800-200-8600-225-9500-10500-300-12300-350-13350/-	14550-350-15600-400-17200-450-19000-500-21000-600-24600-700-26700/-
15.	Typists/ Junior Assistants/ Meter Readers/ Electricians	5800-100-6000-125-6500-150-7100-175-7800-200-8600-225-9500-250-10500/-	11600-200-12000-250-13000-300-14200-350-15600-400-17200-450-19000-500-21000/-

Sl. No.	Name of the post	Existing pay scales (Rs.)	Revised pay scales (Rs.)
16.	Drivers	5800-100-6000-125- 6500-150-7100-175- 7800-200-8600-225- 9500-250-10500/-	11600-200-12000- 250-13000-300- 14200-350-15600- 400-17200-450- 19000-500-21000/-
17.	Pump Drivers/ Head Gardeners/ Attenders	5200-100-6000-125- 6500-150-7100-175- 7800-200-8200	10400-200-12000- 250-13000-300- 14200-350-15600- 400-16400/-
18.	Peons/ Watchmen/ Gardeners/ Helpers/ Valveman-cum- watchman/ Ghurka	4800-100-6000-125- 6500-150-7100-175- 7275	9600-200-12000- 250-13000-300- 14200-350-14550/-

Organization Chart is appended as Annexure-1

List of files pertaining to Acquisition of land, Engineering, Allotment of land, Accounts and Administration with regard to compliance of Sec.4(1)(a) are appended as Annexure-2.

Sd/-
Secretary

Sd/-
COF

Sd/-
G.M

Sd/-
Spl.DC

Sd/-
CDO & CE

Sd/-
CEO &EM